

Inspection Checklist

DESCRIPTION	CHECK WHEN COMPLETED
Exterior, Yard And Porch Locks, Posting ID, exit signs/emergency lights, handrails, steps, doors, windows, roof, rubbish-storage/ collection and maintenance of area	<input type="checkbox"/>
Common Areas & Entry Light, windows, egress, and handrails	<input type="checkbox"/>
Interior Halls & Stairs Floors, walls, ceilings, hallways, railings, stairs, light and windows	<input type="checkbox"/>
Bedroom 1 Ventilation, ceiling height, windows and screen	<input type="checkbox"/>
Bedroom 2 Ventilation, ceiling height, windows and screen	<input type="checkbox"/>
Bathroom Toilet, sink, shower, tub, door, smooth, impervious surfaces, lights, outlets, ventilations, floors and walls	<input type="checkbox"/>
Kitchen Sink, stove, oven, good repair, impervious and smooth, space for refrigerator, ceiling height and floor	<input type="checkbox"/>
Living Room & Dining Room Lights, outlets, ventilation, ceiling height, windows and screens	<input type="checkbox"/>
Basement (if tenant has access) Maintenance, watertight and lightening	<input type="checkbox"/>
Water (source public or private) Must be portable, quantity, pressure, responsible for paying MGL ch 186 s 22, meeting	<input type="checkbox"/>
Hot Water (Type – natural gas, oil, electric, other) Quantity, pressure, 110 F min, 130 max, venting	<input type="checkbox"/>
Heating (Type – forced hot water, forced hot air, steam, electric) No portable units, "habitable room and every room with toilet, shower and tub." 68°F 7am to 11pm, 64°F 11:01pm to 6:59am except 6/15 – 9/15. 78°F max in heating season/measure 5 feet wall, 5 feet floor. Venting and metering	<input type="checkbox"/>
Electrical (Type – 110/220) Amperage, temporary wiring, metering	<input type="checkbox"/>
Drainage & Plumbing (public/private) Sanitary drainage required and maintained	<input type="checkbox"/>
Smoke And Co Detectors Required and operational	<input type="checkbox"/>
Pests Free of pests (rodents, skunks, cockroaches, insects), structural maintenance and elimination or harborage	<input type="checkbox"/>
Asbestos Or Lead Paint	<input type="checkbox"/>
Curtailment	<input type="checkbox"/>
Access	<input type="checkbox"/>
Other:	<input type="checkbox"/>